



**Catlett – Calverton Sewer Project  
Project Management Team  
Golden Rule Builders, 3409 Catlett Road**

December 12, 2018

11:00 AM

**MEETING NOTES**

Welcome & Introductions – Tim Harms welcomed everyone and asked each to introduce themselves (sign in sheet attached)

**Update on Project Activities:**

Design and County/State Review Progress & Update on Deeds of Easement

– Tim Harms said the treatment plant design has been sent to VDH. The plats and deeds for the construction easements (where needed for only force main piping; not for system participation) have been approved by the County Attorney. The county's contractor ERM has started re-contacting owners with the documents and beginning the discussion of compensation. The rest of the design is continuing, plan views are done, profiles are in process. English, Bowman, and Downey & Scott are meeting with VDOT today to review the plans to get feedback before final submittal. Full submission to County, VDOT, and VDH by the end of December. In response to a question of VDH of review time, VDH asked about the review fee. The fee will be overnighted by Bowman to VDH tomorrow. Doug Canoday (VDH) said he will start on his review of the treatment plant in the next day or two. He said he expects to complete his review within 3 weeks, considering holidays he should be able to respond right after the first of the year. When asked about groundbreaking, English said the first of March. Andrew Hopewell said the county usually needs four months to review plans, and they have not seen anything yet. The force main plans will be ready to review by the first of the year. It was suggested that the treatment plant plans be submitted to the County as soon as possible with the force main plans to follow after January 1. A discussion ensued on the county's review process. Bowman will submit the plant design, including screening planned for around the plant, within the next week.

Informing the Community – Sue Rowland pointed out the large amount of work that has gone on to date. She added that we have begun to get calls and emails about status. She suggested a newsletter after the first of the year that would give: 1) a general update 2) when is groundbreaking and 3) a teaser for people who could sign up, but did not do so during the incentive period. All agreed that at some point soon we will want to address how people can sign up that now want to. It was agreed that we are ready to send a newsletter and generally agreed that those things should be included but we are not yet ready to give a firm date of groundbreaking. It was also suggested that we circulate the draft newsletter before sending it out. It was asked should we say something about transfers of ownership of properties in the incentive program. It was agreed that we would not but let those things be dealt with on a case by case basis.

A question was asked when deeds will be recorded. When the County Attorney is ready we will do a final check of property ownerships to determine if any transfers have occurred without assignments. (Sue reminded all that a recheck was performed in the late fall, and identified a few properties that had changed hands; a final review will catch any that may have occurred since then.)

Fauquier County Water & Sanitation (WSA) Authority rep, Cheryl St. Amant, attended the meeting. Ken Baybutt w/ Bowman Consulting asked what WSA's role was going to be and if they had any approval authority. Tim Harms responded that WSA was going to perform a courtesy review on the County's behalf only, and that WSA did not have any approval authority on the project. Sara Lee Armstrong expressed grave concern over WSA having any role in the project. Cedar Run Supervisor Rick Gerhardt confirmed WSA's role as described by Tim.

The PMT agreed to not meet in January; rather, a written memo of any updates will be provided the PMT members.

Future PMT Meeting – February 13, 2019